



MINUTES of the MEETING of FEERING PARISH COUNCIL
held at Feering Community Centre on Tuesday 15 February 2022 at 7.30 pm

In attendance: Cllr P Lees (Chair) Cllr C Dobson Cllr S Reed
 Cllr L Blackburn Cllr K Evans Cllr G Pullen
 Cllr R Carpenter

Also Present: Lisa Collins – Clerk
Members of the Public: 0

029/2022 Chairman Welcome

The Chairman welcomed everyone to the meeting.

030/2022 Apologies for Absence

No apologies for absence were received.

031/2022 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda.

No declaration of interests was received.

032/2022 To approve the Minutes of the last meeting of Feering Parish Council

After discussion, it was **resolved** that the minutes of the meeting held on 18 January 2022 be approved and signed as a correct record. Proposed by Cllr Pullen, seconded by Cllr Dobson.

033/2022 Public Participation Session

The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

No members of public in attendance.

034/2022 Finance

- i *To approve the bank reconciliation as at 31 January 2022 and 2020/21 budget account (circulated before the meeting)*

After discussion the bank reconciliation was **approved**. Proposed by Cllr Carpenter, seconded by Cllr Dobson.

- ii *To agree payments for February 2022 (to be circulated to Councillors prior to the meeting)*

After discussion it was **agreed** that all February payments be made. Proposed by Cllr Pullen, seconded by Cllr Carpenter.

035/2022 Report from District / County Councillor

Cllrs Thorogood and Sandum submitted a written report due to being unable to attend the meeting which was noted.

Discussion was held around speeding raised by Cllr Thorogood in his report in Rye Mill Lane and Watermill Road. The Council felt that this should be raised further with Cllr

Thorogood and that there is speeding occurring in the Rye Mill Lane / Sherwood Way area particularly as there is the playing field.

It was suggested that the anti-litter signs should be requested through Cllr Sandum in Coggeshall Road and Inworth Road.

Thanks was given for the detailed report.

036/2022 Clerks Report

The report had been circulated previously and was noted. Discussion was held around the summer camps. A policy to be produced with regards to raising funds from commercial organisations for the use of the playing field in order to maintain the field .

037/2022 Planning Matters

Cllr Evans informed the Council that all decisions have been made by Delegated Authority by the clerk in conjunction with discussions with the Planning Committee and these would be ratified at the next face to face meeting.

038/2022 Highways & Transport

i VTAG report

No report.

ii A12 to A120 widening – A120 Routes – A120 Community Forum meeting update

No update.

iii Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC

The bus survey was discussed. It was discussed that responses must be submitted even if the bus service is not used. It was raised that green bin collection should be raised again with the BDC Councillors

iv Village Speeding Issues and Cycle routes for the village

Nothing to report.

039/2022 Committee and Representatives Report

To receive a report, consider and agree any actions arising from the report on the following:

i FCC Trustees Meeting from Cllr L Blackburn

The report was circulated before the meeting and noted. The Clerk informed Council that the formal request for permission to use the field for the May Fayre had been received. After discussion it was **agreed** that permission be granted.

ii Neighbourhood Plan Committee from Cllr L Blackburn

The report was circulated before the meeting and noted. After discussion it was **agreed** that a FNP workshop was not needed and we would submit the response from Aecom to BDC.

iii PRoW & Cycleway Committee

No report was received. It was raised that Essex County Council are providing free first aid training. Cllr Lees to attend

iv Feering Environmental Working Party from Cllr C Dobson

No report was received.

v Employment Committee

No meeting held. It was agreed that Cllr Pullen be added to the Employment Committee.

vi Braintree Association of Local Councils / Essex Association of Local Councils from Cllr P Lees

The report was circulated before the meeting and noted.

The report on the EALC Climate Crisis conference was also noted and discussed.

040/2022 Feering Neighbourhood Plan Working Group

After discussion it was **agreed** that a working group should be set up to deal with the implementation of the Neighbourhood Plan and master planning for the village. Proposed by Cllr Dobson, seconded Cllr Lees.

041/2022 Annual Parish Council Report

It was noted that the Annual Parish Report needs to be prepared ahead of the May Annual Assembly and the deadline for the report submission is 31 March 2022.

042/2022 Review of Kelvedon & Feering Rugby Club

After discussion it was **agreed** that the Rugby Club should continue to use the Playing Field for the next season and review the position in a years time. Proposed by Cllr Pullen, Seconded by Cllr Reed.

043/2022 Policy Review

i Standing Orders

After discussion the amendments to the Standing Orders were noted and it was agreed that the Standing Orders be adopted. Proposed by Cllr Lees, Seconded by Cllr Dobson

ii Financial Regulations

After discussion the amendments to the Financial Regulations were noted and it was agreed that the Standing Orders be adopted. Proposed by Cllr Lees, Seconded by Cllr Dobson

iii Privacy Policy

After discussion it was **agreed** that the Privacy Policy be adopted. Proposed by Cllr Lees, Seconded by Cllr Carpenter

iv CCTV Policy

After discussion it was **agreed** that the CCTV Policy be adopted. Proposed by Cllr Lees, Seconded by Cllr Dobson

044/2022 MUGA Resurfacing

After discussion it was **agreed** to accept the recommendations of ETC Sports Surfaces made in the Clerk's report and to include the maintenance contract for 5 years. Proposed by Cllr Lees, seconded by Cllr Blackburn.

045/2022 Grant Funding

- i *To consider and agree to the installation of a cycle store at the Community Centre and to apply for grant funding from the District Councillors for cycle store and interpretation boards*

After discussion it was **agreed** that the funding should be applied for. Proposed by Cllr Dobson, seconded by Cllr Lees.

- ii *To consider applying for the Climate Action Challenge Fund through Essex County Council*

After discussion it was **agreed** that Cllr Evans should go ahead with quotes for solar panels on the Community Centre and also look at Electric Charging Points and new windows.

- iii *To consider and agree what should be applied for through the County Councillor Community Grant*

After discussion it was **agreed** that an application will be submitted for the MUGA refurbishment. Proposed by Cllr Evans, seconded by Cllr Dobson

046/2022 Feering Master Planning

- i *To consider update on the Kelvedon and Feering Health care provision*

Cllr Evans gave an update on a meeting to be held on 25 February with the CCG together with District councillors and Kelvedon Parish Council. Talks are still underway with Crown Estates and the CCG.

047/2022 Bloor Homes – S106 Agreement

The Clerk informed the Council that the solicitor has recommended that a stage 2 complaint be submitted by the Parish Council due to the lack of communication. It was **agreed** that a formal stage 2 complaint should be submitted to Braintree District Council. Proposed by Cllr Lees, seconded by Cllr Dobson.

The Clerk also informed the Council that a letter of engagement had been received from the solicitor to retain their service and that this should be signed. It was **agreed** that the documents be signed. Proposed by Cllr Lees, seconded by Cllr Carpenter

048/2022 BDC Open Spaces Action Plan including allotments

The Open Spaces Action Plan has been submitted but we are waiting for BDC to confirm the entries to be submitted to committee. Allotments land registry documents need to be obtained to confirm allocation.

049/2022 Queen's Platinum Jubilee

The Clerk confirmed that a meeting has been arranged for early next week to discuss the Street Party's for the village.

050/2022 Feering Community Centre Christmas Fayre

Cllr Pullen gave an update on this. He has started this but paused following the meeting with the Communications Working Party.

051/2022 Publicity and Engagement

A meeting of the Communications Working Party had taken place on Monday 14 February. It had been **agreed** to recommend that a suite of social media posts be produced and also to add a calendar to the website which would allow for activities taking place in the village to be advertised. It was also **agreed** to be representatives of the village to include highlighting community events to ensure that residents are aware of what happens in the village.

052/2022 Coggeshall Residents Against Quarry

After discussion it was **agreed** we would wait until the planning application comes forward before making a decision.

053/2022 Village Green Seat around the tree

After discussion it was **agreed** the Clerk would inform Eastlight that the seat struts are broken.

054/2022 Items for Next Agenda

- i Village Green
- ii School Council
- iii Bridge Meadow

There being no further business the Chair closed the meeting at 22.15pm and thanked everyone for attending.

Signed

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Paul Lees

15 March 2022