



**MINUTES of the ANNUAL COUNCIL MEETING of FEERING PARISH COUNCIL
held at Feering Community Centre on Tuesday 20 May 2025 at 7.30 pm**

In attendance: Cllr P Carlaw (Chair) Cllr J Spencer Cllr B Palmer
Cllr I Giles Cllr N Warwick

Also Present: Lisa Collins –Clerk

Members of the Public: 0

096/2025 To elect a Chairman

After discussion, Cllr Pamela Carlaw was nominated to remain as chairman of the Parish Council. Proposed by Cllr Palmer, seconded by Cllr Giles. It was **resolved** that Cllr Carlaw be elected Chairman

097/2025 To receive the Chairman's Declaration of Acceptance of Office

Cllr Carlaw signed the Declaration of Acceptance of Office as Chairman before the Proper Officer.

098/2025 To elect a Vice-Chairman

After discussion, Cllr Katherine Evans was nominated to remain as Vice-Chairman of the Parish Council. Proposed by Cllr Carlaw, seconded by Cllr Palmer. It was **resolved** that Cllr Evans be elected Vice-Chairman

099/2025 Apologies for Absence

Apologies were received from Cllr Katherine Evans and Cllr Ed Mitchell. It was **resolved** to accept the apologies. Proposed by Cllr Carlaw Seconded by Cllr Palmer.

100/2025 Policy Document Review

i Standing Orders

After discussion the Standing Orders as amended were **approved**. Proposed by Cllr Carlaw, seconded by Cllr Spencer.

ii Financial Regulations

After discussion the Financial Regulations as amended were approved. Proposed by Cllr Carlaw, seconded by Cllr Palmer.

101/2025 To appoint members to serve on Committees and Outside Bodies

Committees

i Finance Committee

It was **resolved** that Cllrs Mitchell, Palmer, Carlaw and Evans remain on the Finance Committee.

ii Internet / Cheque Signatories

It was **resolved** that Cllrs Evans, Carlaw, Mitchell and Palmer remain as signatories.

iii Employment Committee

It was **resolved** that Cllrs Carlaw, Spencer and Warwick remain as members of the Employment Committee.

iv Emergency Organisation

It was **resolved** that no change to the members of the Emergency Organisation.

Working Parties

v Planning Working Group

It was **resolved** that no change to the members of the Planning Working Group be made.

vi Playing Field Management Working Party

It was **resolved** that no change to the members of the Playing field Management Working Party be made.

vii PRoW and Cycleway Working Party

It was **resolved** that no change to the members of the PRoW and Cycleway Working Party be made.

viii Environmental Working Party

It was **resolved** that no change to the Environmental Working Party be made.

ix External Communications

It was **resolved** that no change to the External Communications Group members be made.

Representatives

x Village Traffic Action Group

It was **resolved** that no change to the Village Traffic Action Group representative be made.

xi Feering and Kelvedon Museum

It was **resolved** that no change to the Feering and Kelvedon Museum representative be made.

xii BALC

It was **resolved** that no change to the BALC representative be made.

xiii IWMF Site Liaison Committee

It was **resolved** that no change to the IWMF Site Liaison Committee representatives be made.

xiv Public Transport

It was **resolved** that no change to the Public Transport representatives be made.

xv A12

It was **resolved** that no change to the A12 representative be made.

xvi Tree Warden

It was **resolved** that no change be made to the representative.

xvii Football Pitch Inspector/s

It was **resolved** that no change to the representative be made.

102/2025 Items for Next Agenda

103/2025 Close of Meeting

There being no further business the Chairman closed the meeting at 19.42 and thanked everyone for attending.

Signed

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Pam Carlaw

20 May 2025