



MINUTES of the MEETING of FEERING PARISH COUNCIL
held at Feering Community Centre on Tuesday 18 November 2025 at 7.30 pm

In attendance: Cllr P Carlaw (Chair) Cllr K Evans Cllr N Warwick
 Cllr I Giles Cllr J Maddison Cllr J Spencer

Also Present: Cathy Stewart – Assistant Clerk Cllr P Thorogood (BDC and ECC Councillor)

Members of the Public: 0

220/2025 Chairman's Welcome

The Chairman welcomed everyone to the meeting.

221/2025 Apologies for Absence

Apologies for Absence were received from Cllr E Mitchell. It was **agreed** that these apologies be accepted. Proposed Cllr Carlaw, seconded Cllr Giles. Apologies were also noted from Lisa Collins, Clerk and Cllr Finch (BDC).

222/2025 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda.

Cllr Carlaw declared a pecuniary interest in item 225/2025(ii).

Cllr Evans declared a non-pecuniary interest in item 239/2025

223/2025 To approve the Minutes of the last meeting of Feering Parish Council

Following discussion, it was **agreed** that amendments to the minutes of 21 October needed to be made and the signing of these should therefore be deferred to the next meeting.

224/2025 Public Participation Session

The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

No members of the public in attendance

225/2025 Report from District / County Councillor

It was **agreed** to bring this item forward to allow the District Councillor to attend another meeting.

Cllr Finch and Cllr Thorogood submitted a report before the meeting which was circulated and noted.

County Council ("ECC") Update – Highways Repairs – Cllr Thorogood asked that any pothole, missing or damaged signs or bollards which have been reported be notified so that he can put these through the Members Nomination Scheme. Cllr Evans reported a pothole at the junction of Rye Mill Lane and Sherwood Way. Cllr Thorogood agreed to raise with National Highways the matter of A12 countdown signage at Junction 24 missing;

Quarries/Minerals – Cllr Thorogood has requested an update on the timeline for the Minerals Plan Review. ECC confirmed they are expecting to announce preferred sites shortly; Incinerator – Indaver’s request for partial removal of the invisible smoke plume at Rivenhall was granted by ECC’s D&R Committee until December 2026, which was extended from Spring 2026. The application for industrial greenhouses expected to be submitted next month.

Braintree District Council (“BDC”) Update – Local Plan – Original timetable has been amended because of the allocation of King’s Dene in Kelvedon and the allocation between Cressing and Stisted. Strategic modelling work is being undertaken to see if the allocations are viable. There is still a 1100 homes shortfall in draft plan. Next meeting on 2 December; KAUS - are looking to raise funding to appoint a transport consultant to undertake a Targeted Transport Review for Kings Dene. Members were advised to continue monitoring BDC suggestions for Feering allocations. A letter regarding bin types under the new waste collection arrangements will be issued next month.

At the recent BDC Planning Members Forum regarding the Crown Estates development, there was extensive discussion on traffic matters, with valuable input from attendees.

226/2025 Finance

- i *To approve the bank reconciliation as at 31 October 2025 and 2025/26 budget account (circulated prior to meeting).*

After discussion the bank reconciliation and budget account for October 2025 was **approved** Proposed by Cllr Carlaw, seconded by Cllr Evans.

- ii *To agree Payments for November 2025 (circulated before meeting)*

After discussion it was **agreed** that all November payments be made. Proposed Cllr Evans, seconded Cllr Spencer.

- iii To consider and agree the ongoing costs for HR and Health and Safety Advisors and to agree term of the contract.

After discussion it was **agreed** that the contract with Wirehouse should be continued for the 3-year term. Proposed by Cllr Carlaw seconded by Cllr Maddison

227/2025 Clerks Report

The report had been circulated previously and was noted following discussion. It was also discussed whether Cllr Maddison wished to undertake Councillor Training in March and Cllr Carlaw said that she would like to undertake the Chair Training in February. It was **agreed** that both councillors should attend these courses. Proposed by Cllr Evans, seconded by Cllr Spencer. It was noted that the office fire door is scheduled to be fitted on Monday 24 November. The bridge continues not to be cleared properly and leaves on the footpath still requires attention.

Tree surgeons have offered to donate 20 bags of seasoned logs; storage and distribution may present challenges. The Bell has been suggested as a community venue where the logs could be held and made available for residents to collect.

228/2025 Planning Matters

All decisions have been made by Delegated Authority by the clerk in conjunction with discussions with the Planning Working Group and these will be ratified at the next face to face meeting. A meeting was held on 10 November 2025.

The following applications were discussed: APP/Z/1510/W/25/337812 – Land Adjoining Poppo Cottage, Little Tye Road, National Grid Development Consent Order S56 Notice;

229/2025 Kings Dene

The report from the KAUS meeting was noted.

230/2025 Highways & Transport

- i *Councillors to discuss any issues to report regarding Transport / Refuse to BDC and/or ECC*

Refuse collection letters are being issued and will include details of the appeals process.

- ii *Village Speeding Issues and Cycle routes for the village*

No report on speeding or cycling routes in the village. Continued complaints have been received regarding parking on the road and grass corner at Dayles. Complaints have been submitted, but there is limited further action available at this time.

231/2025 Feering Master Planning

Cllr Evans report was noted. The plans from Crown will now be submitted

232/2025 Essex Devolution

Cllr Carlaw updated on the BALC report and noted that there was not much further at this time, but the Highways strategy would be under the new mayoral responsibility. There is uncertainty around who would be responsible for PRoW.

233/2025 Committee and Representatives Report

To receive a report, consider and agree any actions arising from the report on the following:

- i *PRoW & Cycleway Working Group*

No report received. No meeting

- ii *IWMF Rivenhall Airfield Site Liaison Committee – Cllr Evans*

No report received. Next meeting 11 December

- iii *Playing Field Working Group*

No report received. Next meeting 10 December.

- iv *BALC – Cllr Carlaw*

Reported circulated before the meeting and was noted.

- v *Feering Community Centre Report*

No report received. Next meeting 2 December. There is an Xmas Fayre meeting tomorrow and the Quiz night held on Saturday 15 November was a great success with profit of £605 after costs.

- i) To consider and agree the cost for a new time clock in the boiler room

After discussion it was **agreed** that option 2 with basic time clock would be the best option Proposed by Cllr Evans seconded by Cllr Giles

234/2025 Committee and Representative Appointments

The Council recorded its thanks to Cllr Bob Palmer for his dedicated service as a councillor and for his chairmanship of the Playing Field Committee.

After discussion it was **agreed** that Cllr Maddison be appointed to the Finance Committee and Cllr Spencer would be signatory to agree payments. It was **agreed** that the planning working group had enough members to be quorate. Cllr Maddison also **agreed** to be appointed to the Playing Field Working Group.

235/2025 Policy Review

After discussion the policy was **agreed**, subject to amendments. Proposed Cllr Carlaw, seconded Cllr Giles

236/2025 Grant Applications

Update on grant applications

- i To update on the submission of a grant application to Enovert in relation to new windows and doors in the main hall.

It was noted that 2 quotes have been received and the application will be submitted once the third has been received. Decision of preferred supplier to be **agreed** by email by majority vote within 48 hours of being circulated.

- ii To update on the submission of grant application in relation to curtains

It was noted that an application would be made to CIF for the curtains rather than Indaver for the main hall. A letter would be requested from the Flower Club to support the application. This has already been **agreed** to complete the application.

- iii To update on the submission of grant application for rabbit fencing and consider quotations received.

It was **agreed** to consider submitting an application to the Lottery Awards for All and Sport England Funding for rabbit fencing.

237/2025 Handyman / Grass Cutting Contract

There has been interest but no tenders yet. Deadline for tenders is 19 December.

238/2025 Allotments S106 Contribution

It was noted that Braintree District Council had confirmed that we can use the funds towards either rabbit fencing or the costs for purchasing the land for the allotments from BDC. Information is awaiting from BDC as to next steps.

239/2025 Potential Open Space Improvements Plan

After discussion all amendments and changes as suggested by Cllr Evans were **agreed** Proposed by Cllr Carlaw, seconded by Cllr Giles.

240/2025 Noticeboard on Feering Hill

To consider whether Councillors should update the noticeboard on Feering Hill

After discussion it was **agreed** Cllr Maddison would assist with updating the notice board with Cllr Spencer as deputy. Proposed by Cllr Carlaw, seconded by Cllr Giles.

241/2025 Tree Works

- i To update on Tree Works

There was nothing to update on the tree works. Cllr Maddison reported another tree down at Bridge Meadows. A tree walk is required around the village. Cllr Evans and Cllr Carlaw both offered to do this.

- ii To note the update on the Packhorse Bridge Society tree works

It was noted that the Packhorse Bridge Society had been in discussions with the Environment Agency regarding the tree work which has been undertaken to the trees which had fallen in the river.

The Packhorse Bridge Society would invoice Feering Parish Council, as agreed in grant application, for the removal of the ash once received from the tree surgeon. It was also noted that if another request for Packhorse Bridge came in, they should apply to Kelvedon first.

242/2025 Village Green

After discussion, it was **agreed** to undertake the survey quoted for by TDR; to follow up with BDC for plans relating to works carried out by Gigaclear; request plans from Network Power if available. It was also agreed that the quote from MK Fabrications be accepted and the work at the top of the green should be done initially and the bottom should be done at a later date if necessary.

243/2025 Items for the Next Agenda

- i Agenda in December to be condensed to essential items only
- ii Feering Community Centre drains

244/2025 Close of Meeting

There being no further business the Chairman closed the meeting at 21.35 and thanked everyone for attending.

Signed

9 December 2025

Pam Carlaw