



**MINUTES of the ANNUAL COUNCIL MEETING of FEERING PARISH COUNCIL
held at Feering Community Centre on Tuesday 19 May 2026 at 7.30 pm**

In attendance: Cllr P Carlaw (Chair) Cllr J Spencer Cllr J Maddison
Cllr I Giles

Also Present: Lisa Collins –Clerk
Members of the Public: 0

102/2026 To elect a Chairman

After discussion, Cllr Pamela Carlaw was nominated to remain as chairman of the Parish Council. Proposed by Cllr Giles, seconded by Cllr Spencer. It was **resolved** that Cllr Carlaw be elected Chairman

103/2026 To receive the Chairman's Declaration of Acceptance of Office

Cllr Carlaw signed the Declaration of Acceptance of Office as Chairman before the Proper Officer.

104/2026 To elect a Vice-Chairman

After discussion, Cllr Evans was nominated to become Vice-Chairman of the Parish Council. Proposed by Cllr Carlaw, seconded by Cllr Spencer. It was **resolved** that Cllr Evans be elected Vice-Chairman

105/2026 Apologies for Absence

Apologies were received from Cllr Katherine Evans, Cllr Nathaniel Warwick and Cllr Ed Mitchell. It was **resolved** to accept the apologies. Proposed by Cllr Maddison, seconded by Cllr Spencer.

106/2026 Policy Document Review

i Standing Orders

After discussion the Standing Orders subject to the minor amendments were **approved**. Proposed by Cllr Carlaw, seconded by Cllr Giles.

ii Financial Regulations

After discussion the Financial Regulations were approved. Proposed by Cllr Carlaw, seconded by Cllr Giles.

iii Complaints Procedure

After discussion the Complaints Procedure were **approved**. Proposed by Cllr Carlaw, seconded by Cllr Spencer

107/2026 To appoint members to serve on Committees and Outside Bodies

Committees

i Finance Committee

It was **resolved** that no change be made to the Finance Committee. Proposed by Cllr Carlaw, seconded Cllr Spencer

ii Internet Banking Authorisers / Signatories

It was **resolved** that no change be made to the signatories. Proposed by Cllr Carlaw, seconded Cllr Spencer

iii Employment Committee

It was **resolved** that no change be made to the Employment Committee. Proposed by Cllr Carlaw, seconded Cllr Spencer

iv Emergency Organisation

It was **resolved** that be no change to the members of the Emergency Organisation. Proposed by Cllr Carlaw, seconded Cllr Spencer

Working Parties

v Planning Working Group

It was **resolved** that Cllr Mitchell be added as a member of the Planning Working Group. Proposed by Cllr Carlaw, seconded Cllr Spencer

vi Playing Field Management Working Party

It was **resolved** that no change be made to the members of the Playing field Management Working Party. Proposed by Cllr Carlaw, seconded Cllr Spencer

vii PRoW and Cycleway Working Party

It was **resolved** that no change be made to the members of the PRoW and Cycleway Working Party. Proposed by Cllr Carlaw, seconded Cllr Spencer

viii Environmental Working Party

It was **resolved** that no change to the Environmental Working Party be made.

ix External Communications

It was **resolved** that no change to the External Communications Group members be made. Representatives

x Village Traffic Action Group

It was **resolved** that no change to the Village Traffic Action Group representative be made.

xi Feering and Kelvedon Museum

It was **resolved** that no change to the Feering and Kelvedon Museum representative be made.

xii BALC

It was **resolved** that no change to the BALC representative be made.

xiii IWMF Site Liaison Committee

It was **resolved** that no change to the IWMF Site Liaison Committee representatives be made.

xiv Public Transport

It was **resolved** that no change to the Public Transport representatives be made.

xv Tree Warden

It was **resolved** that no change be made to the representative.

xvi Football Pitch Inspector/s

It was **resolved** that no change to the representative be made.

108/2026 Items for Next Agenda

Review of the Accessibility Statement for website.

109/2026 Close of Meeting

There being no further business the Chairman closed the meeting at 19.44 and thanked everyone for attending.

Signed

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Pam Carlaw

16 June 2026